

CONSTITUTION ROUNDWOOD NETBALL CLUB



1. Name

The club will be called Roundwood Netball Club and will be affiliated to England Netball.

2. Aims and objectives

The aims and objectives of the club will be:

- Enjoy the game of netball
- Develop the skills of players to the best of their ability and to promote the development of youth in netball
- To offer coaching and competitive opportunities in netball.
- Co-operate with England Netball in Promoting the game and promote participation in the club within the local community.
- To ensure a duty of care to all members of the club.
- To provide all its services in a way that is fair to everyone.
- To ensure that all present and future members receive fair and equal treatment
- Employ the funds of the club in ways that shall be deemed to be in the best interest of the game

3. Membership

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.

Members will be enrolled in one of the following categories:

- adult member
- development squad member
- junior member

Members are encouraged to attend training wherever possible

All players must become a member of England Netball via affiliation, for insurance purposes.

4. Membership fees

Membership fees will be set annually and agreed at the Annual General Meeting.

Fees will be paid: monthly by direct debit

5. Officers of the club

The officers of the club will be:

- Chair Person
- Club Secretary
- Treasurer
- Umpiring Secretary
- Kit Secretary
- Junior Representative

Officers will be elected annually at the Annual General Meeting

All officers will retire each year but will be eligible for re-appointment.

6. Committee

The club will be managed through the Management Committee consisting of:

Lisa Sams (Chair Person), Sara Marsh (Club Secretary), Tara Jelley (Treasurer and Umpiring Secretary), Emma Clarke (Treasurer), Nicky Clarke (Junior Representative), Raymond Andrews (Kit Secretary). All members of the committee have the right to vote at meetings

The Management Committee shall consist of at least 4 people and not more than 10 members (including officers).

The Management Committee will be convened by the Secretary of the club and held no less than 6 times per year.

The quorum required for business to be agreed at Management Committee meetings will be: 5 members of the committee

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. Finance

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on: 31st July

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of the Treasurer plus one other.

8. Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be 25% of the total membership.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside of the AGM. An EGM shall be called by the Secretary within 14 days of a request to that effect from the Committee or on the written request of not less than 10 members signed by them. Such EGM shall be held on not less than 14 nor more than 21 days' notice at a place decided upon by the Committee or in default by the Chair.

9. Discipline and Appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 7 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

10. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of England Netball or to another Club with similar sports purposes which is either a registered charity or is a registered CASC (Community Amateur Sports Club).

11. Amendments to the Constitution

The constitution will only be changed through agreement by majority vote at an AGM or an EGM.

12. Declaration

Roundwood Netball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:

DATE:

NAME:

POSITION: Club Chair

SIGNED:

DATE:

NAME:

POSITION: Club Secretary